

SAFETY PROCEDURES Section 3.4 F
SUN CITY FESTIVAL COMMUNITY ASSOCIATION, INC.
CHARTERED CLUBS
Rules and Procedures Manual

Safety Program – Any Club using power machinery (portable or fixed) will establish and post written safety rules for the operation and maintenance thereof, and appoint a club safety committee to oversee the program. The Lifestyle Director and the Association’s safety committee will work with each club on these issues.

If emergency medical attention is required for any incident occurring in the Association facilities, the club facility monitor will call 911 or identify someone to call 911. If another person is available, they will notify the Member Services Desk. Association staff will respond to the scene providing assistance until the local Emergency Medical Personnel (EMS) arrives on the scene. Once the injured individual is being cared for by EMS, Association staff will assist the Club Monitor in completing the “Incident Report” See Appendix F. In the case of member death, Association Management will be immediately notified, and the Board president properly informed.

All incidents or accidents occurring in club facilities (whether requiring medical attention or not) will be immediately reported to the respective club facility monitor using, “Incident Report” (Appendix F). While the facility monitor will be responsible for documenting pertinent details on the report, club officers will ensure that the report is sufficiently detailed to allow for a meaningful review. The report is forwarded to the Lifestyle Director within 24 hours of a reported incident or accident.